

# **Fundraising Registration Form**

**Contact Details** 

**Thank you** for choosing to fundraise for Adoption Matters. Please complete this form and return to our Fundraising Team either by email at: <a href="mailto:fundraising@adoptionmatters.org">fundraising@adoptionmatters.org</a> or by post to: Fundraising, Adoption Matters, 14 Liverpool Road, Chester, CH2 1AE.

Please delete or circle as appropriate: Mr/Mrs/Ms/Miss/Other
Name:
Address:
Postcode: Best Contact No:
Email address:
Please tick to confirm: I am over the age of 18 years old □
Fundraising Activity Details
Fundraising activity:
Date of activity: Location:
How much money are you hoping to raise for Adoption Matters?
Could you please tell us what prompted you to raise money on our behalf?
Are you part of a team? If yes, can you please provide the names of your team members?
Are you happy for us to inform our Marketing department about your plans. We regularly share fundraising activities and stories in the press, social media and other channels. They will contact you direct to ask for full consent for any publicity before anything is shared. Please tick here if you are happy for us to inform them of this activity $\Box$
Adoption Matters does not provide liability insurance for the protection of those participating in any fundraising activity. Please contact us if you need some advice on risk assessment and/or insurance needs.
I agree to observe all the rules of the law, by-laws and regulations relevant to fundraising and in particular, will comply in all respects with the provisions of the Charities Act 1992. I therefore agree to indemnify the charity in respect of any costs, claims, loss or liability whatsoever suffered by myself (including reasonable legal costs and disbursements) as a result of my fundraising. I agree to have in place the appropriate insurance cover in order to indemnify the charity from any claims arising from injury or loss resulting from the participation in an event or fundraising activity. I confirm that all the information I have provided is true to the best of my knowledge, and that any monies raised on behalf of Adoption Matters will be sent in full within 28 days of the activity date.
Signature: (Parent/Guardian if under 18 years):
Date:



## **Fundraising Registration Form**

We welcome all donations, however big or small, every penny is used to help children & families



Pays for refreshments for a child attending one of our Centre for Adoption Support Choir sessions.



£25

Could fund activity materials for use within a Theraplay support package.



£100

professionals professionals

### Did you know...

One of the easiest ways to raise sponsorship is with an online fundraising page? You can then simply send the link to everyone you know wherever they may live.

It is completely free to set up and Adoption Matters will receive Gift Aid automatically.

Please visit www.justgiving.com or www.virginmoneygiving.com to set up your page or contact our Fundraising Team on Freephone: 0300 123 1066 if you need a hand.

#### Gift Aid

What is Gift Aid - Gift Aid allows charities to reclaim the tax paid on the donation at no cost to the individual. Why should I Gift Aid my donation? - By completing the Gift Aid declaration form below, Adoption Matters can increase your donation by 25% at no extra cost to you.

Who can Gift Aid? - To qualify for Gift Aid, you must pay at least the same income tax or capital gains tax in one year (6 April one year to 5 April the next) as we claim on your gift (currently 25p for every £1 you donate). As you can imagine, this makes a huge difference to our donations.

giftaid it Boost your donation by 25p of Gift Aid for every £1 you donate. Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.
I want to Gift Aid my donation of £ and any donations I make in the future or have in the past 4 years to Adoption Matters. I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.
Date:

#### **Keeping in touch**

- Please tick this box to confirm you are happy for Adoption Matters to use the information provided to contact you regarding future fundraising events and activities.
- Adoption Matters produces a quarterly e-newsletter which contains news and marketing about our charity, please tick this box if you would like to receive this.

Thank you for supporting Adoption Matters, we would love to keep in touch with you, please tell us the best way to keep in touch with you. 

Email 

Post 

Phone

Please note: We are required by law to keep fundraising information for a period of 6 years.

Adoption Matters will treat your personal information in accordance with the Data Protection Act, its replacement the General Data Protection Regulation (GDPR) and all future amendments to the legislation. If, at any point in the future you no longer wish to be contacted by Adoption Matters using the information provided on this form, please contact us via email at: fundraising@adoptionmatters.org or contact us on 0300 123 1066.

